

Queensferry Care in the Community  
Supporting People in Queensferry, Dalmeny, Kirkliston and Ratho

**VOLUNTEER APPLICATION FORM**

**POSITION APPLYING FOR :** \_\_\_\_\_

**Volunteer within Day Care**

Please indicate your availability (e.g. Mon 10.00am – 12.30pm)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY

**Volunteer Befriender**

Please indicate your availability (e.g. Thurs 6.00pm – 7.00pm)

MON	TUES	WED	THURS	FRI	SAT	SUN

**OTHER:** e.g. Driver, Admin, Receptionist, Fundraising, Escort for outings

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY

**PERSONAL**

**Name:**

**Address:**

**Telephone No.:**

**Date of Birth:**

**Next of Kin/Emergency Contact:**

**Address**

**Phone No.:**

**Relationship:**

**Do you hold a Current Driving Licence?**

**Interests/Hobbies**

List any Skills/Experience you have that may be useful

Do you have any health problems that we should be aware of?

Describe briefly any contact you have had with older people`

Where did you here about our organisation and why did you decide to Volunteer?

*As you will be working with a vulnerable group, we are required to obtain references for all Volunteers. One reference should be from a previous employer or a professional person, for example Minister, Doctor.*

*In addition, we are required by legislation to obtain Disclosure checks for all prospective Volunteers. We will ask you to complete a further form for this in due course.*

**NAME & ADDRESS of REFEREES**

1. \_\_\_\_\_ 2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Relationship**

**To Referee:** \_\_\_\_\_

**PLEASE RETURN THIS APPLICATION FORM TO:**

**Lorna Russell  
QCCC  
25B Burgess Road  
South Queensferry  
EH30 9JA**

**Telephone No. 0131 331 5570**

**Data Protection Act 1998**

The personal information that we request above will be held by us under the security laid down in the Data Protection Act 1998. It will be uses by us only to enable us to provide a service to the client. Some of this data may be passed on to other statutory or voluntary agencies as required to help us provide that service. No data will be passed to any third party for any other purpose.

30/05/2007