Minutes of A.G.M

Wednesday 17th September 2025

Present:

Members – Jan Wemyss, Jean Muir, Jeanette McIvor, Peter Fitzgerald, Ray Walker

Friends – William Wood

Board – Andrew Burton, Iain Macdonald, Lynsay McGill, Harun Rashid, Gareth Wilkinson, Matt Purdie, Ian Laing, Katie Ferguson, Susan Weerts

Proxy Forms – Eric Proven, Anne Thomson, Jackie Derrick, Kevin Ferguson, Alison Macartney, Stuart Ridge

Staff – Liz McIntosh, Gillian Smith, Linda Drysdale

Apologies – Alison McCartney

Welcome

Andrew Burton welcomed everyone and thanked them for attending.

Director's Report

Andrew went on to give the director's report.

He firstly gave a massive thanks to the staff, volunteers, trustees, service partners and supports for their dedication and compassion.

In 2025, we continued to provide support over 400 older people in the community. Our day opportunities service delivered 256 sessions at The Haven. Volunteers have a tremendous impact, this year 22 volunteers contributed 2,375 hours of their time own to provide companionship to older people in the community.

Andrew took a moment to acknowledge the unexpected passing of our former fundraising manager, Sue Hope, following a recent illness. Sue was a cherished member of the Queensferry Care family. Her work helped sustain and grow our services and her spirit touched everyone she worked with. Our thoughts are with her family.

This year we have taken important steps to strengthen our governance framework. We have established a new Strategy Committee to guide long-term planning and ensure our work remains aligned with community needs. We have also undertaken a renewed focus on risk, reviewing our policies and procedures to better anticipate and manage challenges in an increasingly complex environment.

To support this evolving structure, we are actively recruiting new trustees to join our Board and seeking committee members to contribute to our Finance and Services Committees. These roles are vital to ensuring robust oversight, diverse perspectives, and continued excellence in our operations. If you or someone you know is passionate about our mission and has skills to share, we warmly encourage you to get in touch.

Andrew also thanked Ann Inglis(resigned in January), Morag Scoular (resigned in March) and Matt Purdie (whose resignation takes effect at the end of this AGM) for their service and insight—their contributions have been invaluable.

Later in this meeting we will look to formally adopt a resolution to appoint Susan Weerts to the Board, Susan has been a welcome addition both to the Board and to the Wednesday team here at the Haven.

Despite the challenges facing the charity sector, in the previous financial year we maintained a relatively stable financial position. Thanks to the generosity of our donors, successful fundraising efforts, and careful financial stewardship, we've been able to continue delivering high-quality care..

As we look to the future, our priorities include expanding our reach, enhancing our community-based support, and deepening our advocacy for older and vulnerable people. We're also excited to be working on a new project aimed at strengthening our ties to the local community through individual and corporate giving campaigns. These initiatives—planned for launch in this financial year—will help us build a more sustainable and inclusive foundation for the years ahead.

Queensferry Care continues to build on its 30-year legacy of kindness and community care, staying true to its founding values while embracing innovation and resilience

Andrew thanked everyone for standing with QCCC.

<u>Manager's Report</u>

Liz gave the manager's report.

Echoing what Andrew said the last financial year has been a challenge. The annual report has been distributed and has more about the people we are supporting. Despite the challenges we are facing, people themselves have reminded us that we still deliver a perspective. Liz provided examples of what QCCC does for our service users which be seen within the annual report.

No year is without its challenges for the third sector. During 2024/25 we entered negotiations with Edinburgh Health and Social Care Partnership to tender for our day service. During negotiations we were informed of a 10% reduction to the value of our contract from July 2024, with another 10% reduction in April 2025. We are now funded to provide 51 day opportunities places, a reduction of 9 places. This means we have 9 places that we can offer people who have been assessed and awarded self-directed support or people that are willing to self-fund. This opportunity has also attracted people who do not have access to a funded place. Also noticed fewer referrals coming through from Edinburgh Health and Social Care, possibly due to their own financial pressures. To balance this, we are trying to attract more people who are willing to self-fund or offer help to people to apply for self-directed support or manage the referral process.

This year we were shocked and saddened to learn that Edinburgh Integrated Joint Board (EIJB) were pulling the funding to 64 voluntary sector organisations, with effect from 1 February 2025. This was unexpected, given we have received funding for the past 13 years to support our highly valued couples Supper Clubs and Volunteer Hub. It was eventually agreed that funding would continue until 1st July 2025.

Our challenges remain consistent, but we are fortunate that our dedicated staff team go above and beyond to provide a quality service, valued by so many. Every day we see the difference it makes to the people who attend or benefit from our services.

Liz concluded the managers' report by thanking the staff, volunteers and the board for their support as we couldn't do it without them.

Finance Report

Harun presented the financial report and was pleased to report a surplus of £35,534 for the financial year ending 31st March 2025. This surplus is attributable to an unexpected legacy of £40,933 received during the period. Excluding this legacy, the underlying financial outcome reflects a deficit of £5,333, underscoring the ongoing imbalance between income of £392,287 and expenditure of £356,753. Within the annual report there are pie charts (Page 27) which shows a breakdown of the income and what it costs to fund the service.

Steven Harris retired this year has done a great job in the role. Harun thanked him for all his hard work over the years.

The Fundraising Team led by Iain Macdonald have once again done a fantastic job in bringing in additional funds through grant applications and fundraising events.

While Edinburgh Council has awarded Queensferry Care a five-year contract, this has been reduced by 10% and is subject to an annual review. This reduction means we have more fundraising to do over the next year. Looking ahead, the organisation anticipates a continued reduction in grant funding with a transition toward the Self-Directed Support (SDS) model. This evolution will necessitate proactive marketing of our services directly to potential clients, who will utilise SDS funding to engage with Queensferry Care.

Peter Fitzgerald asked about how fundraising has been year on year. Harun confirmed that it has been steady and has comprised of direct fundraising, grants and donations, and financial support from the local community. Andrew advised that services are needed due to the transient nature of the community.

Full accounts are available on both Companies House and on the website.

A.O.C.B

No A.O.C.B raised.

Resolutions

1. To ratify the proceedings and approve the Minutes of the 2024 Annual General Meeting held on 25th September 2024 - proposed John Ferguson, Ian Laing seconded
2. To receive the Annual Report & Financial Statements for year ended 31st March 2025- Peter Fitzgerald proposed, seconded Matt Purdie
3. To approve the Accounts for financial year 2024/25 – proposed Matt Purdie, seconded John Ferguson
4. To approve the re-appointment of A9 Chartered Accountants – proposed Harun Rashid, seconded Iain Macdonald
5. To appoint Susan Weerts as Director – proposed Andrew Burton, seconded John Ferguson
6. To re-appoint Andrew Burton as Director - proposed Iain Macdonald, seconded John Ferguson
7. To re-appoint John Ferguson as Director – proposed Matt Purdie, seconded Peter Fitzgerald
8. To re-appoint Dr Alison Macartney as Director proposed John Ferguson, seconded Peter Fitzgerald
9. To approve the re-election of Andrew Burton as Chair – proposed John Ferguson, seconded Peter Fitzgerald

10 To approve the re-election of John Ferguson as Deputy Chair – proposed Iain Macdoald, seconded Lynsay McGill

11 To approve the re-election of Dr Alison Macartney as Chair of Services Committee – proposed Iain Macdonald, seconded Lynsay McGill

12 To approve the re-election of Harun Rashid as Finance Director – proposed Iain Macdonald, seconded Lynsay McGill

13 To approve the election of John Ferguson as Chair of the Strategy Committee – proposed Andre Burton, seconded Harun Rashid.

Andrew concluded the meeting by thanking everyone for coming and invited everyone to stay for tea and cake.