

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY
EXTRAORDINARY AND ANNUAL GENERAL MEETING
FORM OF PROXY

Before completing this form, please read the explanatory notes overleaf.

I (FULL NAME) IN BLOCK CAPITALS

Being a member of Queensferry Churches' Care in the Community appoint the Chairman of the meeting or:

..... (FULL NAME) IN BLOCK CAPITALS

(see note 3) as my proxy to attend, speak and vote on my behalf at the Extraordinary and Annual General Meeting of Queensferry Churches' Care in the Community to be held on Thursday 30th September 2021 at 7pm and at any adjournment of the meeting.

I direct my proxy to vote on the following resolutions as I have indicated by marking the appropriate box with an '**X**'.

RESOLUTIONS	FOR	AGAINST	ABSTAIN
ORDINARY RESOLUTIONS			
1. To approve the minutes of the meeting held Wednesday 28 th October 2020			
2. To receive the Annual Report and Financial Statements the year ended 31 st March 2021			
3. To approve the re-appointment of A9 Chartered Accountants, Abercorn School, Newton, West Lothian, EH52 6PZ as Independent Examiners			
4. To approve the election of Andrew Burton as 'Chair'			
5. To approve the election of John Ferguson as 'Deputy Chair'			
6. To approve the election of Ian Laing as 'Finance Director'			
7. To reappoint Iain Macdonald as a Director			
8. To reappoint Matt Purdie as a Director			
9. To reappoint Dan Blake as a Director			
10. To transact any other ordinary business of Queensferry Churches' Care in the Community			

RESOLUTIONS	FOR	AGAINST	ABSTAIN
SPECIAL RESOLUTIONS			
<p>11. Following consent received on 4th August, 2021 from OSCR (the Scottish Charity Regulator) the objects of the company are being broadened to:</p> <p>'The charitable purpose(s) and company's objects' are to:</p> <ul style="list-style-type: none"> a) provide high quality care and support as caring individuals within their communities and as an expression of our founding values and Christian heritage, being 'kind and compassionate to one another'; b) deliver quality support services to older people and carers within the local communities of South Queensferry and the surrounding areas, with a focus on, but not restricted to, North West Rural Edinburgh, enabling our Clients and their Carers to maintain an independent lifestyle within their community; c) protect, sustain and, where possible, improve the mental health of those with whom we have contact; d) 'provide relief to those in need by reason of age, ill health, disability, financial hardship and/or other disadvantage;' and, e) deliver social enterprise services to: <ul style="list-style-type: none"> a. meet the needs of the those in the local communities we serve; and, b. help fund and sustain our care and support services. 			
<p>12. The Memorandum and Articles of Association shall be altered so as to take the form of the Articles of Association and retained Memorandum clauses attached to this resolution in substitution for, and to the exclusion of, any articles of association of the company previously registered with the Registrar of Companies.</p>			

Signature	Date

Copies of all relevant documents can be downloaded from our website
<https://www.qccc.org.uk/resources>

Notes

FORM OF PROXY

As a member of Queensferry Churches' Care in the Community you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at a general meeting. You can only appoint a proxy using the procedures set out in these notes.

Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.

APPOINTMENT

A proxy does not need to be a member of Queensferry Churches' Care in the Community but must attend the meeting to represent you. If you wish to appoint a proxy other than the chairman of the meeting, insert their full name in the space provided. If you leave this space blank, the chairman of the meeting will be appointed your proxy. Where you appoint as your proxy someone other than the chairman, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to appoint someone other than the chairman and give them the relevant instructions directly.

VOTING DIRECTIONS

To direct your proxy how to vote on the resolutions mark the appropriate box with an 'X'. If no voting indication is given, your proxy vote will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting, including a motion to adjourn. A vote to 'abstain' will not be counted in calculating the proportion of the votes 'for' and 'against' a Resolution.

RETURNING YOUR FORM OF PROXY

To appoint a proxy using this form, the form must be:

- Completed and signed;
- Sent or delivered to or post to Queensferry Churches' Care in the Community, The Haven, 25B Burgess Road, South Queensferry, EH30 9JA or emailed to mail@qccc.org.uk and;
- Received by Queensferry Churches' Care in the Community no later than **Tuesday 28th September 2021**.

If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.