QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

ANNUAL GENERAL MEETING

FORM OF PROXY

Before completing this form, please read the explanatory notes overleaf.

I ……………………………………………………… (FULL NAME) IN BLOCK CAPITALS

Being a member of Queensferry Churches' Care in the Community appoint the Chairman of the meeting or:

………………………………………………………….. (FULL NAME) IN BLOCK CAPITALS

(see note 3) as my proxy to attend, speak and vote on my behalf at the Extraordinary and Annual General Meeting of Queensferry Churches' Care in the Community to be held on Wednesday 17th September 2025 at 7pm and at any adjournment of the meeting.

I direct my proxy to vote on the following resolutions as I have indicated by marking the appropriate box with an '**X**'

RESOLUTIONS	FOR	AGAINST	ABSTAIN
ORDINARY RESOLUTIONS			
1. To approve the minutes of the meeting held Wednesday 25th September 2024			
2. To receive the Annual Report and Financial Statements the year ended 31st March 2025			
3. To approve the Accounts for financial year 2024/25			
4. To approve the re-appointment of A9 Chartered Accountants, Abercorn School, Newton, West Lothian, EH52 6PZ as Independent Examiners			
5. To appoint Susan Weerts as Director			
6. To re-appoint Andrew Burton as Director			
7. To re-appoint John Ferguson as director			
8. To re-appoint Dr Alison Macartney as Director			
9. To approve the re-election of Andrew Burton as Chair			
10. To approve the re-election of Dr Alison Macartney as Chair of Services Committee			
11. To approve the re-election of Harun Rashid as Finance Director			
12. To approve the election of John Ferguson as Chair of the Strategy Committee			
13. To transact any other ordinary business of Queensferry Churches' Care in the Community			

Signature	Date

Copies of all relevant documents can be downloaded from our website
https://www.qccc.org.uk/resources

Notes

1. **FORM OF PROXY**

As a member of Queensferry Churches' Care in the Community you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at a general meeting. You can only appoint a proxy using the procedures set out in these notes.

Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.

2. **APPOINTMENT**

A proxy does not need to be a member of Queensferry Churches' Care in the Community but must attend the meeting to represent you. If you wish to appoint a proxy other than the chairman of the meeting, insert their full name in the space provided. If you leave this space blank, the chairman of the meeting will be appointed your proxy. Where you appoint as your proxy someone other than the chairman, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to appoint someone other than the chairman and give them the relevant instructions directly.

3. **VOTING DIRECTIONS**

To direct your proxy how to vote on the resolutions mark the appropriate box with an 'X'. If no voting indication is given, your proxy vote will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting, including a motion to adjourn. A vote to 'abstain' will not be counted in calculating the proportion of the votes 'for' and 'against' a Resolution.

4. **RETURNING YOUR FORM OF PROXY**

To appoint a proxy using this form, the form must be:

- Completed and signed;
- Sent or delivered to or post to Queensferry Churches' Care in the Community, The Haven, 25B Burgess Road, South Queensferry, EH30 9JA or emailed to mail@qccc.org.uk and;
- Received by Queensferry Churches' Care in the Community no later than **Tuesday 16th September 2025 by 12 noon.**

5. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.