

2nd September 2021

Dear Friends and Members

As friends and members of Queensferry Care, we are very pleased to invite you to attend its **Extraordinary and Annual General Meeting**.

It will be held at South Queensferry Medical Practice, 41 The Loan, South Queensferry, EH30 9HA at **7.00 pm on Thursday 30th September 2021**.

This year, if you are unable to attend, you are invited to provide a proxy vote by completing the 'Proxy Vote Form' and returning it to us via email mail@qccc.org.uk or by post to Queensferry Care, AGM, The Haven, 25B Burgess Road, South Queensferry, EH30 9JA by **Tuesday 28th September 2021**.

If you would like to attend, please email mail@qccc.org.uk or phone 0131 331 5570 by **Tuesday 28th September 2021**.

In addition to the normal business conducted at our Annual General Meeting, you will note that we have also called an Extraordinary General Meeting. This is because the Directors are proposing two Special Resolutions:

1. the first to broaden the 'Objects' of QCCC; and,
2. the second to replace our Articles of Association with new Articles.

In early August, 2021 QCCC received consent from OSCR, the Office of the Scottish Charity Regulator, to amend the purposes and objects of our organisation.

It is recommended by your Board that Members vote in favour of these two special resolutions as it will enable us to broaden the services we offer and formalise new ways of working as we adapt to the ongoing challenges presented by Coronavirus. Our existing Articles of Association have now been merged with the recommended updated Articles produced by The Scottish Council for Voluntary Organisations (SCVO) and a new governing document created. This will enable us to hold AGM and General Meetings in future years offering Members an online Audio/Visual technological attendance option. You may note we have taken the opportunity also to simplify and modernise the wording within our various governing clauses.

To view and download a copy of our Annual Report, Accounts, Proxy Vote Form, Minutes from the last meeting and New Articles, please visit our website at: <https://www.qccc.org.uk/resources>.

If you would like to attend and we have sent you a letter rather than an email, it means we do not have your email address to send you the invitation. If you would prefer to receive an email, in future, please email mail@qccc.org.uk.

We look forward to seeing you, and our thanks to you for your continued interest and support. It is very much appreciated.

Yours sincerely



Andrew Burton
Chairperson



Honorary President - Lady Lydia Stewart-Clark
Honorary Vice Presidents - Dr Alison Macartney and Reverend Ian Wells