

Charity Registration No. SC021833 (Scotland)

Company Registration No. SC210822 (Scotland)

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2021

VICTORIA WALSH CA
Chartered Accountant
Abercorn School
Newton
West Lothian
EH52 6PZ

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

CONTENTS

	Page
Trustees' report	1 - 5
Independent examiner's report	8
Statement of financial activities	6 - 7
Balance sheet	9 - 10
Notes to the financial statements	11 - 18

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mr I Laing
Mr Iain Macdonald
Mrs P Mclauchlan
Mr M Purdie
Mr A Burton
Mr J Ferguson
Dr A Macartney
Mr H Rashid
Mr D Blake
G Hunter
L McGill
A Seggins

Secretary

Miss J Wemyss

Charity number (Scotland)

SC021833

Company number

SC210822

Registered office

The Haven
25B Burgess Road
South Queensferry
West Lothian
EH30 9JA

Independent examiner

Victoria Walsh C.A.
Abercorn School
Newton
Broxburn
West Lothian
EH52 6PZ

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charitable company's objective is to provide quality support services to older people and carers within their communities of North West Rural Edinburgh, enabling them to maintain an independent lifestyle within their community with the assistance of that community.

In furtherance of the charitable company's objectives, the services provided to older people both in Day Care Centres and in the home, as well as support to carers in the communities of North West Rural Edinburgh include:

Daycare: for older people with dementia or who are otherwise confined to their homes due to stroke or other illnesses and conditions.

Befriending: We provide trained volunteers to visit clients living alone at home to offer companionship, a friendly ear and contact with the wider community.

Carer Support: We signpost and support carers to access appropriate services.

Volunteer Services: We actively support volunteering and provide volunteering opportunities for members of the communities we work in. All volunteers are supported and receive specialist training.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

Queensferry Care's mission is to provide quality support services to older people and their carers within the communities of rural north - west Edinburgh. This includes supporting people in South Queensferry, Ratho, Ratho Station, Dalmeny, Newbridge and Kirkliston.

Following guidance due to Covid Pandemic Queensferry Care closed its doors to service user from 17/3/2020.

From April 2020 Queensferry Care had to adapt and change the way services were delivered.

During 2020/21 Queensferry Care have provided support to:

- Over 65 older people who were on our day care books. They were supported throughout lockdown with help that included, regular telephone support to both our users and any their carers as well as providing meals, shopping, prescription pick up, activity packs and afternoon tea deliveries. We also provided entertainment content via our own YouTube channel and newsletters. A total of 1,990 interventions in total.

In August 2020, our day care service switched to a day care at home service. This allowed carers to have some much-needed respite, whilst re-establishing face to face links with our staff and service users. This one-to-one model has been so successful we are going to expand it further once our centre-based service is re-established.

- Over 30 isolated older people benefitted from our befriending service which was able to switch right away to a telephone service rather than a visiting service. For those hard of hearing (weather permitting) they had a mix of garden visits or letter/card writing service, so no-one was excluded from having access to a service. In total 551 hours of support and friendship was provided by this service.
- 17 Supper Club attendees were supported with a mixture of regular telephone support and provision of shopping, meals, afternoon teas and driveway chats throughout the year. In November 2020 workers commenced visits to supper club members for a face-to-face meeting with afternoon tea. Following further restrictions implemented on 26th December 2020 staff started virtual meetings commencing in January 2021 with Supper Club B followed by a fish tea delivery. Supper Club A had Individual visits with a sticky bun due to being unable to or deciding not to join virtual meeting.
- Ratho and Kirkliston Lunch Clubs remained closed throughout this pandemic and have yet to re-start.
- Over 32 people involved in local organisations through the Volunteer Hub have been supported with regular telephone calls and emails. Some digital inclusion advice and support has been offered to those able to take this up. Also, some people have had access through the service to online training when available.
- Our Memory Café halted at the start of the pandemic and again as of writing has yet to re-start.

Our PR and Fundraising Coordinator left in April 2020 which gave the Board a chance to review this position. The outcome of this was to employ a Fundraising Manager who joined us on 28th September 2020 who with support from our Fundraising Committee is tasked with finding and applying for grant funding, which is much needed to support our core services. The fundraising target for this period was exceeded thanks to the passion and commitment of the Fundraising Manager and the committee in what have been extraordinary times.

The Day Care team have adapted and changed the way they work in a professional and competent manner, considering the everchanging restrictions and health care guidance. The team have worked hard to ensure that we are operating, safely and giving our service users the best experience, they can in these difficult and challenging times.

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

A wide and varied, personalised service has been on offer to our service users throughout this past year with outings/walks and home visits being enjoyed. This has also been complemented by some virtual music concerts for people to watch at their leisure from Council For Music in Hospitals and Care and local musician Graham Pearson. This adapted service was only made possible through the continued provision of our grants from Edinburgh Health and Social Care Partnership and Edinburgh Integrated Joint Board, and the continued efforts of our fundraising team and we owe them all our grateful thanks.

During 2020/21 our volunteer befriending service supported 33 older people with volunteer befrienders. We were also able to expand this service during last financial quarter and a planned social media and advertising campaign with support from local health centre and pharmacies will see this service continue to grow. Queensferry Care currently has 85 volunteers who usually support the organisation in a variety of ways from assisting the day care team with meal provision and activities: befriending: reception duties: gardening service: driving service: fundraising activities. Whilst this last year has seen many of these volunteers not able to fulfil their normal role, all have been supported throughout the year with some changing their role to supporting the organisation in other ways.

Queensferry Care has a dedicated and hardworking staff team who provide our range of services with the support of a committed day care relief team of staff. The staff team continue to provide a high-quality service to all who are referred to us, albeit in a different way over this last year.

Finally, the organisation could not operate without our highly committed Board of Directors who through their skills and professional knowledge provide excellent governance of the organisation.

Queensferry Care is in a strong position to move forward, in what is going to be challenging times ahead. The last year has saw everyone involved in the organisation adapt and change the way we operate but the commitment from the board, staff, volunteers, and supporters will enable Queensferry Care to adapt and respond to whatever the future may hold for our organisation.

QCCC Managers 2021

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Financial review

At the end of the last financial report I stated "we were very much in the midst of the pandemic" and we were not sure how this would impact on our finances.

Bearing that in mind, QCCC are really pleased to report a surplus of £42,022 for the financial year to 31st March 2021. This was possible because in terms of income, The City of Edinburgh Council, thankfully, continued to provide funding when we were initially closed and then for the past number of months providing an outreach service to many of our clients. We are extremely grateful to them for doing that. Also our fundraising team led by Iain Macdonald had another successful year achieving their target for the year. In particular we received the second instalment of the funding from Robertson Trust of £17,000 and were successful in obtaining a number of other grants. We also welcomed Sue Hope as our Fundraising Manager and she was instrumental in organising a very successful Christmas Appeal and that plus very generous donations from our local community assisted us hugely in achieving this figure.

We also have to take into account that due to providing a much reduced service our costs also fell. While our transport, cleaning and catering costs were considerably reduced during the past year and these will increase in the next financial year, particularly as we start to welcome clients back to The Haven. So for a variety of reasons we have had an exceptional year and as we return to the "new normal" we anticipate our costs increasing to, or above, previous levels. There is therefore a need for us to continue to seek grant funding as well as fund raise within our community.

As we have stated before we are members of the Living Wage Scotland and this ensures all our staff receive at least this recommended level of income. We have ensured that staff salaries for those above the base level rise by at least inflation.

We are fortunate we continue to have a strong Finance team with Stephen Harris our Finance Administrator carrying out the day to day work and with myself, Iain Macdonald, Harun Rashid, Eric Proven and Graham Hunter monitoring matters on a regular basis to ensure we continue to meet our targets and objectives.

Thank you to everyone who has contributed to our organisation over the past 12 months

Ian Laing
Finance Director

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated on 7th September 2000 and has been registered as a charity since 7th September 1993. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

All of the trustees are members of the charity and guarantee to contribute £1 in the event of a winding up.

Any applications to be admitted to the Board can be made up to the start of the Annual General Meeting, as long as the application has been signed by a member. Any existing member can be co-opted onto the board to fill a vacant position until the Annual General Meeting. At the conclusion of each Annual General Meeting one third or the nearest number thereto, of Board Members shall retire from office. A retiring Board Member shall be eligible for re-election without nomination.

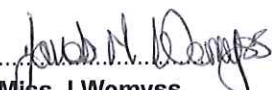
The Board may appoint such persons as it deems appropriate to be executive officers of the charitable company, and may delegate such responsibilities of the Board to such persons as the Board may deem necessary.

Trustees are generally appointed to one of three committees, each comprising Trustees who oversee the running of the charitable company:

- finance committee;
- fundraising and public relations committee; and
- service development committee.

The finances are controlled by a Finance Director who has the support of an administrator. The administrator has the responsibility of implementing the wishes of the Board of Trustees, and ensuring that the expected care services can be provided within the available budget.

The Trustees' report was approved by the Board of Trustees.


Miss J Wemyss
Charity Secretary
Dated: 29/7/2021

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Restricted funds 2020 £	Total 2020 £
Income and endowments from:									
Donations and legacies	3	240,381	-	41,429	281,810	208,941	-	40,429	249,370
Other trading activities	5	14,956	-	-	14,956	46,193	12,109	-	58,302
Investments	4	1,070	-	-	1,070	1,086	-	-	1,086
Other income	6	2,366	-	-	2,366	4,621	-	-	4,621
Total income		258,773	-	41,429	300,202	260,841	12,109	40,429	313,379
Expenditure on:									
Raising funds	7	7,163	-	-	7,163	3,137	-	-	3,137
Charitable activities	8	211,140	7,600	32,277	251,017	234,729	-	41,539	276,268
Total resources expended		218,303	7,600	32,277	258,180	237,866	-	41,539	279,405
Net income for the year/ Net movement in funds		40,470	(7,600)	9,152	42,022	21,865	12,109	-	33,974

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Restricted funds 2020 £	Total 2020 £
Gross transfers between funds		-	-	-	-	(1,110)	-	1,110	-
Net income for the year/									
Net movement in funds		40,470	(7,600)	9,152	42,022	21,865	12,109	-	33,974
Fund balances at 1 April 2020		146,085	12,109	-	158,194	124,220	-	-	124,220
Fund balances at 31 March 2021		186,555	4,509	9,152	200,216	146,085	12,109	-	158,194

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

I report on the financial statements of the charity for the year ended 31 March 2021, which are set out on pages 6 to 18.

Respective responsibilities of trustees and examiner

The charity's trustees, who are also the directors of Queensferry Churches' Care in the Community for the purposes of company law, are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investments (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations;

have not been met or

- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Victoria Walsh

Victoria Walsh C.A.
Chartered accountant
Abercorn School
Newton
Broxburn
West Lothian
EH52 6PZ

Dated: *29/1/21*

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	12		5,629		4,083
Current assets					
Debtors	13	1,681		14,625	
Cash at bank and in hand		242,562		170,883	
		<u>244,243</u>		<u>185,508</u>	
Creditors: amounts falling due within one year	14	<u>(30,406)</u>		<u>(31,397)</u>	
Net current assets			213,837		154,111
Total assets less current liabilities			219,466		158,194
Creditors: amounts falling due after more than one year	15		(19,250)		-
Net assets			<u>200,216</u>		<u>158,194</u>
Funds of the Charity					
Income funds					
Restricted funds			9,152		-
Unrestricted funds - designated			4,509		12,109
Unrestricted funds - general			186,555		146,085
Total Charity Funds			<u>200,216</u>		<u>158,194</u>

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2021

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Trustees on 29/7/2021

.....
Mr I Laing
Trustee

Company Registration No. SC210822

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Queensferry Churches' Care in the Community is a private company limited by guarantee incorporated in Scotland. The registered office is The Haven, 25B Burgess Road, South Queensferry, West Lothian, EH30 9JA.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing documents, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.5 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for the beneficiaries. Governance costs include the costs associated with meeting the constitutional and statutory requirements of the charity.

Creditors and provisions are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20% straight line
Office Equipment	33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of twelve months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

3 Donations and legacies

	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £
Donations and gifts	27,415	-	27,415	16,713	-	16,713
Grants receivable for core activities	212,966	41,429	254,395	192,228	40,429	232,657
	<u>240,381</u>	<u>41,429</u>	<u>281,810</u>	<u>208,941</u>	<u>40,429</u>	<u>249,370</u>
Donations and gifts						
Donations	25,538	-	25,538	15,234	-	15,234
Gift aid	1,877	-	1,877	1,479	-	1,479
	<u>27,415</u>	<u>-</u>	<u>27,415</u>	<u>16,713</u>	<u>-</u>	<u>16,713</u>
Grants receivable for core activities						
CEC Grants	163,222	-	163,222	158,008	-	158,008
Dedicated grant income	49,744	-	49,744	34,220	-	34,220
Change fund volunteering project	-	18,732	18,732	-	20,324	20,324
Supper club grant	-	22,697	22,697	-	20,105	20,105
	<u>212,966</u>	<u>41,429</u>	<u>254,395</u>	<u>192,228</u>	<u>40,429</u>	<u>232,657</u>

4 Investments

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Interest receivable	<u>1,070</u>	<u>1,086</u>

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

5 Other trading activities

	Unrestricted funds general £	Unrestricted funds designated £	Total 2021 £	Total 2020 £
Day care subscriptions	10,592	-	10,592	27,376
Fundraising	4,364	-	4,364	30,926
Current year total	14,956	-	14,956	58,302
For the year ended 31 March 2020	46,193	12,109		58,302

6 Other income

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Other income	2,366	4,621

7 Raising funds

	2021 £	2020 £
Fundraising and publicity		
Fundraising expenses	7,163	3,137
	7,163	3,137

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Charitable activities

	2021 £	2020 £
Support costs	112,513	105,745
Day care	79,780	107,177
Befriending	9,080	9,286
Change fund volunteering project	21,201	21,639
Supper club	11,076	19,900
Ferrymuir project	-	840
Trishaw project	7,600	-
	<u>241,250</u>	<u>264,587</u>
Share of governance costs (see note 9)	9,767	11,681
	<u>251,017</u>	<u>276,268</u>

9 Governance costs

	2021 £	2020 £
Accountancy and professional fees	3,313	3,359
Care Commission	1,540	1,711
Other professional fees	4,914	6,611
	<u>9,767</u>	<u>11,681</u>
Analysed between Charitable activities	<u>9,767</u>	<u>11,681</u>

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Number of administrative staff	3	3
Number of management staff	2	2
Number of care / support staff	6	6
Number of relief staff	2	2
	<u>13</u>	<u>13</u>

Employment costs

	2021 £	2020 £
Wages and salaries	145,470	149,915
Social security costs	4,037	4,974
Other pension costs	9,241	9,191
	<u>158,748</u>	<u>164,080</u>

There were no employees whose annual remuneration was £60,000 or more.

12 Tangible fixed assets

	Fixtures and fittings £	Office Equipment £	Total £
Cost			
At 1 April 2020	7,764	20,393	28,157
Additions	-	3,840	3,840
	<u>7,764</u>	<u>24,233</u>	<u>31,997</u>
At 31 March 2021	7,764	24,233	31,997
Depreciation and impairment			
At 1 April 2020	7,764	16,310	24,074
Depreciation charged in the year	-	2,294	2,294
	<u>7,764</u>	<u>18,604</u>	<u>26,368</u>
At 31 March 2021	7,764	18,604	26,368
Carrying amount			
At 31 March 2021	-	5,629	5,629
At 31 March 2020	-	4,083	4,083

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

13 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Trade debtors	(1)	249
Prepayments and accrued income	1,682	14,376
	<u>1,681</u>	<u>14,625</u>

14 Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	1,174	1,228
Other creditors	814	463
Accruals and deferred income	28,418	29,706
	<u>30,406</u>	<u>31,397</u>

15 Creditors: amounts falling due after more than one year

	2021	2020
	£	£
Other creditors	19,250	-

16 Designated funds

The unrestricted funds - designated are in relation to The Trishaw Project.

17 Restricted Funds

The restricted funds income represents a grant received during 2020/21 from Edinburgh Joint Integration Board to support the Supper Club £22,697 and the Change Volunteering Project £18,732. The restricted funds carried forward of £9,152 will be used for these purposes in future years.

18 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

MANAGEMENT INFORMATION

FOR THE YEAR ENDED 31 MARCH 2021

The following pages do not form part of the statutory financial statements which are the subject of the independent examiner's report.

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
INCOMING RESOURCES		
Donations and Legacies		
Donations	25,538	15,234
Gift aid	1,877	1,480
CEC Grants	163,222	158,008
Dedicated grant income	49,744	34,220
Change fund volunteering project	18,732	20,324
Supper club grant	22,697	20,105
	<hr/>	<hr/>
	281,810	249,370
 Other trading activities		
Day care subscriptions	10,592	27,376
Fundraising	4,364	30,926
	<hr/>	<hr/>
	14,956	58,302
 Investment income		
Bank interest receivable	1,070	1,086
 Other income		
Other income from charitable activities	2,366	4,621
	<hr/>	<hr/>
TOTAL INCOMING RESOURCES	<u>300,202</u>	<u>313,378</u>

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2021

	2021	2020
EXPENDITURE		
Costs of raising donations and legacies		
Fundraising expenses	7,163	3,137
Expenditure on charitable activities		
Direct expenses	2,034	18,788
Wages and salaries	145,471	149,916
Employer's NIC	4,037	4,156
Pension costs	9,240	9,194
Rent and Insurance	26,381	27,047
Rates and water	796	983
Light and heat	1,948	2,772
Equipment purchase and maintenance	32,246	13,681
Food and household	175	2,868
Transport costs	2,800	19,646
Staff travel and subsistence	1,331	445
Sundry expenses	1,257	78
Stationery, postage and telephone	4,322	4,234
Computer costs	4,572	6,638
Advertising	-	-
Recruitment expenses	393	95
Subscriptions	1,019	805
Staff training	450	1,041
Volunteer expenses	383	821
Depreciation	2,295	506
Bank charges	100	56
	241,250	263,771
Other Expenditure		
Accountancy and professional fees	3,313	3,359
Care commission	1,540	1,711
Other professional fees	4,914	6,611
	9,767	11,681
TOTAL OUTGOING RESOURCES	258,180	278,589
NET MOVEMENT IN FUNDS	42,022	34,789

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2021

	2021	2020
Expenditure on charitable activities analysis		
Support costs		
Salaries	49,639	52,742
Employers NIC	(572)	(411)
Pension costs	3,844	4,771
Rent and Insurance	22,542	22,811
Water rates	684	834
Heat and light	1,662	2,324
Equipment purchase and maintenance	23,575	10,929
Food and household	137	657
Transport costs	-	69
Staff travel and subsistence	33	60
Sundry expenses	407	78
Stationery, postage and telephone	3,676	2,835
Computer costs	3,396	5,647
Advertising	-	-
Recruitment expenses	273	18
Subscriptions	762	561
Staff training	60	385
Volunteer/carer expenses	-	54
Depreciation	2,295	506
Bank charges	100	56
	<u>112,513</u>	<u>104,924</u>
Day care		
Day care supplies	1,126	13,932
Salaries	65,522	66,171
Employers NIC	3,296	3,288
Pension costs	3,819	2,693
Rent and Insurance	-	360
Equipment purchase and maintenance	351	332
Food & household	38	2,090
Transport costs	2,800	17,391
Staff travel and subsistence	1,159	20
Sundry expenses	565	-
Stationery, postage and telephone	155	183
Computer costs	637	38
Recruitment expenses	102	77
Staff training	210	604
Volunteer expenses	-	-
	<u>79,780</u>	<u>107,178</u>

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2021

	2021	2020
Befriending / volunteering		
Befriending direct expenses	301	61
Salaries	7,066	6,832
Employers NIC	490	466
Pension costs	663	871
Equipment purchase and maintenance	-	42
Staff travel and subsistence	11	64
Sundry expenses	44	-
Stationery, postage and telephone	12	24
Computer costs	-	4
Recruitment expenses	-	-
Subscriptions	110	110
Staff training	-	45
Volunteer expenses	383	767
	<u>9,080</u>	<u>9,286</u>
Change fund volunteering project		
Change fund volunteering direct expenses	-	-
Salaries	15,310	14,733
Employers NIC	735	699
Pension costs	636	700
Rent and Insurance	2,742	2,194
Water rates	80	107
Heat and light	199	320
Equipment purchase and maintenance	514	1,539
Food & household	-	77
Staff travel and subsistence	-	181
Sundry expenses	56	-
Stationery, postage and telephone	321	314
Computer costs	415	674
Subscriptions	103	96
Staff training	90	5
	<u>21,201</u>	<u>21,639</u>

QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2021

	2021	2020
Supper club		
Supper club direct expenses	607	4,795
Salaries	7,933	9,438
Employers NIC	88	112
Pension costs	279	158
Rent and Insurance	1,097	1,683
Water rates	32	43
Heat and light	87	128
Equipment purchase and maintenance	206	706
Food & household	-	45
Transport costs	-	2,185
Staff travel and subsistence	128	121
Sundry expenses	185	-
Stationery, postage and telephone	158	170
Computer costs	124	276
Recruitment expenses	18	-
Subscriptions	44	38
Staff training	90	2
	<u>11,076</u>	<u>19,900</u>
Ferrymuir project		
Equipment purchase and maintenance	-	133
Stationery, postage and telephone	-	707
	<u>-</u>	<u>840</u>
Trishaw project		
Equipment purchase and maintenance	7,600	-
	<u>7,600</u>	<u>-</u>
Expenditure on charitable activities	<u>241,250</u>	<u>263,766</u>