

Charity Registration No. SC021833 (Scotland)

Company Registration No. SC210822 (Scotland)

**QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31 MARCH 2022**

**VICTORIA WALSH CA**  
**Chartered Accountant**  
**Abercorn School**  
**Newton**  
**West Lothian**  
**EH52 6PZ**

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## CONTENTS

---

	Page
Trustees' report	1 - 5
Independent examiner's report	6
Statement of financial activities	7 - 8
Balance sheet	9 - 10
Notes to the financial statements	11 - 18

**The following pages do not form part of the statutory financial statements**

Detailed statement of financial activities	20 - 24
--	---------

---

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## LEGAL AND ADMINISTRATIVE INFORMATION

---

Trustees	Mr I Laing Mr Iain Macdonald Mr M Purdie Mr A Burton Mr J Ferguson Dr A Macartney Mr H Rashid L McGill A Seggins
Secretary	Miss J Wemyss
Charity number (Scotland)	SC021833
Company number	SC210822
Registered office	The Haven 25B Burgess Road South Queensferry West Lothian EH30 9JA
Independent examiner	Victoria Walsh C.A. Abercorn School Newton Broxburn West Lothian EH52 6PZ

---

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

**FOR THE YEAR ENDED 31 MARCH 2022**

---

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 2 to the financial statements and comply with the charity's [governing document], the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

### **Objectives and activities**

The charitable company's objective is to provide quality support services to older people and carers within their communities of North West Rural Edinburgh, enabling them to maintain an independent lifestyle within their community with the assistance of that community.

In furtherance of the charitable company's objectives, the services provided to older people both in Day Care Centres and in the home, as well as support to carers in the communities of North West Rural Edinburgh include:

Daycare: for older people with dementia or who are otherwise confined to their homes due to stroke or other illnesses and conditions.

Befriending: We provide trained volunteers to visit clients living alone at home to offer companionship, a friendly ear and contact with the wider community.

Carer Support: We signpost and support carers to access appropriate services.

Volunteer Services: We actively support volunteering and provide volunteering opportunities for members of the communities we work in. All volunteers are supported and receive specialist training.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.



# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

---

### Achievements and performance

Queensferry Care's mission is to provide quality support services to older people and their carers within the communities of rural northwest Edinburgh. This includes supporting people in South Queensferry, Ratho, Ratho Station, Dalmeny, Newbridge and Kirkliston.

At the start of April 2021 Queensferry Care was still delivering hybrid services due to the Covid pandemic. Centre based services did not recommence until August 2021. Over the course of this financial year, we have seen a steady, and gradual, return to our more normal service provision. Initially with some reduced numbers across services and with some of the service changes staying with us. For example, due to some people preferring day care at home or a mix of home and centre-based services our day care is now known as day opportunities. Queensferry Care's core funders, The Department of Health and Social Care are also aware of the benefits of offering a range of services and will support this going forward through our contract.

During 2021/2022 Queensferry Care have provided support to:

- over 56 older people through our day opportunities service.
- 35 older people benefited from our befriending service (a mix of in person visits as restrictions eased and telephone befriending).
- 13 couples and 1 carer who came for an extended period following bereavement were supported through our Supper Club.
- Over 40 groups & local organisations were supported through our volunteer hub.

From March to August, we supported a small number of individuals in the centre. This was due to individuals health/care needs, but also due to recognising carer stress. In August 2021, our centre-based day opportunities resumed, with reduced numbers. Being able to have more people in the centre resulted in the noise levels increasing. It was lovely to hear laughter and have activity in the building again. The numbers of volunteers we were able to invite back was reduced too. However, everyone seemed really pleased to be back. At the end of the financial year the numbers are steadily increasing with more referrals for our services filtering through too.

The befriending service which again due to restrictions and vaccination timetables, did not do any home visits from April through to November. Garden visits were allowed, weather permitting, but the bulk of this support was provided by telephone during this time. When people were allowed to have befrienders in their homes this had been very much awaited by some of our more isolated older people. From feedback, it was clear that people missed the face-to-face contact, and the difference this makes. A total of **557 hours** was provided to the befriending service.

Queensferry Care currently has **67 volunteers** who usually support the organisation in a variety of ways from helping the day care team; befriending; reception duties; gardening service; driving service; fundraising activities. Whilst this last year has seen many of these volunteers not able to fulfil their normal role, all have been supported throughout the year with some changing their role to supporting the organisation in other ways. An example of this is where the day care volunteers telephoned clients, who they already knew, to provide telephone support to them. Over **1400 hrs of volunteer support** has been given to day services and **70 hrs support to garden service**.

**27** Supper Club attendees were supported throughout the year. This was a mixture of zoom meetings with fish supper delivered to the door, or staff members dropping off afternoon teas. In June the Supper Club resumed meeting in a local restaurant, in keeping with any government guidelines. And finally in January the group returned to The Haven. The main reason for the delay in returning to The Haven was sourcing an outside catering service.

Over **40 groups & local organisations** have been supported through our Volunteer Hub. This includes regular telephone calls /emails/training invites and notifications of funding streams. In addition, our volunteer coordinator successfully applied for a grant through Age Scotland to bring together hub members for a meal. Our volunteer coordinator did an amazing job organising an outing which over 40 older people attended. This brought some hub members together for the first time since the pandemic started.

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) *FOR THE YEAR ENDED 31 MARCH 2022*

---

Our Fundraising Manager, along with members of the Fundraising committee had another successful year. Our Fundraising target was achieved well before the end of the financial year. Once again, we were unable to stage fundraising events during the year, relying instead on grant and trust fund applications.

Our contracted Communications Manager updated our website / leaflets / letter heads etc. to ensure all marketing and messaging is consistent across the organisation. In addition, the Communication Manager works hard to increase traffic across all our social media platforms. This consistent messaging allows us to show the caring and supportive nature of our work, thus allowing us to tell our story in a more engaging way.

The organisation is also thankful to the Dept of Health and Social Care and the EIJB for continuing to fund us throughout this time. We acknowledge that this must be an incredibly challenging time for them too. The continued funding provides the organisation with a degree of security and enabled us to change and adapt to meet the needs of those we support.

The staff team have adapted and changed the way we work in a professional and competent manner, considering the everchanging restrictions and health care guidance. The team have worked hard to ensure that we are operating safely and giving our service users the best experience possible.

Finally, the organisation could not run without our highly committed Board of Directors who through their skills and professional knowledge provide excellent governance of the organisation, adapting to the new way of working/meeting.

Queensferry Care is once again in a strong position to move forward, in what will be challenging times ahead. The adaptability, commitment, drive, and enthusiasm from everyone involved with Queensferry Care means we will adapt and face any future challenges together.

QCCC Managers 2022



# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

---

### Financial review

We are really pleased to report a surplus of £8,208 for the financial year to 31st March 2022.

As we have stated previously the grants provided by The City of Edinburgh Council do not cover the day to day costs of providing our services and as such we bridge this gap by additional fundraising and grant applications.

The small surplus reflects the fact that The City of Edinburgh Council have continued to provide funding throughout the pandemic and our costs have been lower due to The Haven being closed for a period of time until we were allowed to resume day care facilities.

The fundraising team led by Iain Macdonald continued in their efforts, managing to achieve their targets again this year. In particular we received the third and last instalment of funding from Robertson Trust of £17,000 and we are extremely grateful to them for their support to our organisation. We were also successful in obtaining a number of other grants. Sue Hope, who is our Fundraising Manager, is now firmly installed and was instrumental in applying for the grants we received.

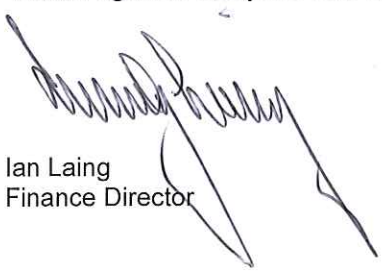
Whilst the day care centre has now re-opened, we have continued to provide an outreach service to our clients. The outreach service is now an integral part of our service provision, giving clients the option to attend a centre based service or have a day opportunity provided within their own home or community.

The outreach service, however, does have limited availability and we will continue to monitor its uptake and our operational capabilities to try and meet our clients needs.

As we have stated before we are members of the Living Wage Scotland and this ensures all our staff receive at least this recommended level of income. Indeed this year due to the Scottish Government providing additional funds we have been able to pay above this level for those staff. We have ensured that staff salaries for those above the base level are reviewed and an increase given in line with our ability to afford them.

We are fortunate we continue to have a strong Finance team with Stephen Harris our Finance Officer carrying out the day to day work and with myself, Iain Macdonald, Harun Rashid, Graham Hunter, Eric Proven and Katie Ferguson monitoring matters on a regular basis to ensure we continue to meet our targets and objectives.

Thanks again to everyone who has contributed to our organisation over the past 12 months.



Ian Laing  
Finance Director

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

---

### Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated on 7th September 2000 and has been registered as a charity since 7th September 1993. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

All of the trustees are members of the charity and guarantee to contribute £1 in the event of a winding up.

Any applications to be admitted to the Board can be made up to the start of the Annual General Meeting, as long as the application has been signed by a member. Any existing member can be co-opted onto the board to fill a vacant position until the Annual General Meeting. At the conclusion of each Annual General Meeting one third or the nearest number thereto, of Board Members shall retire from office. A retiring Board Member shall be eligible for re-election without nomination.

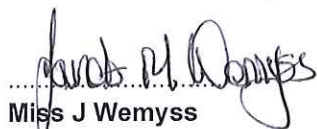
The Board may appoint such persons as it deems appropriate to be executive officers of the charitable company, and may delegate such responsibilities of the Board to such persons as the Board may deem necessary.

Trustees are generally appointed to one of three committees, each comprising Trustees who oversee the running of the charitable company:

- finance committee;
- fundraising and public relations committee; and
- service development committee.

The finances are controlled by a Finance Director who has the support of an administrator. The administrator has the responsibility of implementing the wishes of the Board of Trustees, and ensuring that the expected care services can be provided within the available budget.

The Trustees' report was approved by the Board of Trustees.



Miss J Wemyss  
Charity Secretary

Dated: .....



# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

---

I report on the financial statements of the charity for the year ended 31 March 2022, which are set out on pages 7 to 18.

#### Respective responsibilities of trustees and examiner

The charity's trustees, who are also the directors of Queensferry Churches' Care in the Community for the purposes of company law, are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investments (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the financial statements.

#### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
  - (ii) to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations;

have not been met or

- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Victoria Walsh C.A.  
Chartered accountant  
Abercorn School  
Newton  
Broxburn  
West Lothian  
EH52 6PZ

Dated: 23/6/22

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
<b>Income and endowments from:</b>									
Donations and legacies	3	238,884	-	36,358	275,242	240,381	-	41,429	281,810
Other trading activities	5	21,475	-	-	21,475	14,956	-	-	14,956
Investments	4	1,060	-	-	1,060	1,070	-	-	1,070
Other income	6	3,594	-	-	3,594	2,366	-	-	2,366
<b>Total income</b>		265,013	-	36,358	301,371	258,773	-	41,429	300,202
<b>Expenditure on:</b>									
Raising funds	7	19,683	-	-	19,683	7,163	-	-	7,163
Charitable activities	8	236,086	-	37,394	273,480	211,140	7,600	32,277	251,017
<b>Total resources expended</b>		255,769	-	37,394	293,163	218,303	7,600	32,277	258,180
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		9,244	-	(1,036)	8,208	40,470	(7,600)	9,152	42,022

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
Net income/(expenditure) for the year/ Net movement in funds		9,244	-	(1,036)	8,208	40,470	(7,600)	9,152	42,022
Fund balances at 1 April 2021		186,555	4,509	9,153	200,217	146,085	12,109	-	158,194
<b>Fund balances at 31 March 2022</b>		<b>195,799</b>	<b>4,509</b>	<b>8,117</b>	<b>208,425</b>	<b>186,555</b>	<b>4,509</b>	<b>9,152</b>	<b>200,216</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.



# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Tangible assets	12		2,820		5,629
<b>Current assets</b>					
Debtors	13	2,543		1,681	
Cash at bank and in hand		247,400		242,562	
		<u>249,943</u>		<u>244,243</u>	
<b>Creditors: amounts falling due within one year</b>	14	<u>(28,613)</u>		<u>(30,406)</u>	
Net current assets			221,330		213,837
<b>Total assets less current liabilities</b>			224,150		219,466
<b>Creditors: amounts falling due after more than one year</b>	15		(15,725)		(19,250)
<b>Net assets</b>			<u>208,425</u>		<u>200,216</u>
<b>Funds of the Charity</b>					
<b>Income funds</b>					
Restricted funds			8,117		9,152
Unrestricted funds - designated			4,509		4,509
Unrestricted funds - general			195,799		186,555
<b>Total Charity Funds</b>			<u>208,425</u>		<u>200,216</u>

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## BALANCE SHEET (CONTINUED)

**AS AT 31 MARCH 2022**

---

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Trustees on 22/6/2022

  
.....  
Mr I Laing  
Trustee

Company Registration No. SC210822

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2022

---

### 1 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 2 Accounting policies

#### Charity information

Queensferry Churches' Care in the Community is a private company limited by guarantee incorporated in Scotland. The registered office is The Haven, 25B Burgess Road, South Queensferry, West Lothian, EH30 9JA.

#### 2.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing documents, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 2.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 2.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 2.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.



# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

### 2 Accounting policies

(Continued)

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### 2.5 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for the beneficiaries. Governance costs include the costs associated with meeting the constitutional and statutory requirements of the charity.

Creditors and provisions are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

#### 2.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20% straight line
Office Equipment	33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 2.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 2.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of twelve months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

---

#### 2 Accounting policies

(Continued)

##### 2.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 3 Donations and legacies

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	12,008	672	12,680	27,415	-	27,415
Grants receivable for core activities	226,876	35,686	262,562	212,966	41,429	254,395
	<u>238,884</u>	<u>36,358</u>	<u>275,242</u>	<u>240,381</u>	<u>41,429</u>	<u>281,810</u>
<b>Donations and gifts</b>						
Donations	10,356	672	11,028	25,538	-	25,538
Gift aid	1,652	-	1,652	1,877	-	1,877
	<u>12,008</u>	<u>672</u>	<u>12,680</u>	<u>27,415</u>	<u>-</u>	<u>27,415</u>
<b>Grants receivable for core activities</b>						
CEC Grants	171,206	-	171,206	163,222	-	163,222
Dedicated grant income	55,670	-	55,670	49,744	-	49,744
Change fund volunteering project	-	16,135	16,135	-	18,732	18,732
Supper club grant	-	19,551	19,551	-	22,697	22,697
	<u>226,876</u>	<u>35,686</u>	<u>262,562</u>	<u>212,966</u>	<u>41,429</u>	<u>254,395</u>

### 4 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Interest receivable	<u>1,060</u>	<u>1,070</u>



# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 5 Other trading activities

	2022	2021
	£	£
Day care subscriptions	18,462	10,592
Fundraising	3,013	4,364
<b>Current year total</b>	<b>21,475</b>	<b>14,956</b>

### 6 Other income

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Other income	3,594	2,366

### 7 Raising funds

	2022	2021
	£	£
<b>Fundraising and publicity</b>		
Fundraising expenses	19,683	7,163
	<b>19,683</b>	<b>7,163</b>

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 8 Charitable activities

	2022 £	2021 £
Support costs	111,936	112,513
Day care	105,578	79,780
Befriending	9,671	9,080
Change fund volunteering project	23,224	21,201
Supper club	14,170	11,076
Trishaw project	-	7,600
	<u>264,579</u>	<u>241,250</u>
Share of governance costs (see note 10)	8,901	9,767
	<u>273,480</u>	<u>251,017</u>

### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 10 Governance costs

	2022 £	2021 £
Accountancy and professional fees	3,269	3,313
Care Commission	1,882	1,540
Other professional fees	3,750	4,914
	<u>8,901</u>	<u>9,767</u>
Analysed between		
Charitable activities	8,901	9,767
	<u>8,901</u>	<u>9,767</u>

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 11 Employees

##### Number of employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Number of administrative staff	2	3
Number of management staff	3	2
Number of care / support staff	7	6
Number of relief staff	2	2
	<u>14</u>	<u>13</u>

##### Employment costs

	2022 £	2021 £
Wages and salaries	168,981	145,471
Social security costs	4,937	4,037
Other pension costs	10,221	9,240
	<u>184,139</u>	<u>158,748</u>

There were no employees whose annual remuneration was £60,000 or more.

#### 12 Tangible fixed assets

	Fixtures and fittings £	Office Equipment £	Total £
<b>Cost</b>			
At 1 April 2021	<u>7,764</u>	<u>24,233</u>	<u>31,997</u>
At 31 March 2022	<u>7,764</u>	<u>24,233</u>	<u>31,997</u>
<b>Depreciation and impairment</b>			
At 1 April 2021	<u>7,764</u>	<u>18,604</u>	<u>26,368</u>
Depreciation charged in the year	<u>-</u>	<u>2,809</u>	<u>2,809</u>
At 31 March 2022	<u>7,764</u>	<u>21,413</u>	<u>29,177</u>
<b>Carrying amount</b>			
At 31 March 2022	<u>-</u>	<u>2,820</u>	<u>2,820</u>
At 31 March 2021	<u>-</u>	<u>5,629</u>	<u>5,629</u>



# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

<b>13 Debtors</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Amounts falling due within one year:		
Trade debtors	297	-
Prepayments and accrued income	2,246	1,681
	<u>2,543</u>	<u>1,681</u>
<b>14 Creditors: amounts falling due within one year</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade creditors	1,248	1,174
Other creditors	720	814
Accruals and deferred income	26,645	28,418
	<u>28,613</u>	<u>30,406</u>
<b>15 Creditors: amounts falling due after more than one year</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Other creditors	15,725	19,250
	<u>15,725</u>	<u>19,250</u>
<b>16 Designated funds</b>		
The unrestricted funds - designated are in relation to The Trishaw Project.		
<b>17 Restricted Funds</b>		
The restricted funds income represents a grant received during 2021/22 from Edinburgh Joint Integration Board to support the Supper Club £19,551 and the Change Volunteering Project £16,135. The restricted funds carried forward of £8,117 will be used for these purposes in future years.		
<b>18 Related party transactions</b>		
There were no disclosable related party transactions during the year (2021 - none).		

# **QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY**

## **MANAGEMENT INFORMATION**

***FOR THE YEAR ENDED 31 MARCH 2022***

---

The following pages do not form part of the statutory financial statements which are the subject of the independent examiner's report.

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
<b>INCOMING RESOURCES</b>		
<b>Donations and Legacies</b>		
Donations	11,028	25,538
Gift aid	1,652	1,877
CEC Grants	171,206	163,222
Dedicated grant income	55,670	49,744
Change fund volunteering project	16,135	18,732
Supper club grant	19,551	22,697
	<hr/> 275,242	<hr/> 281,810
<b>Other trading activities</b>		
Day care subscriptions	18,462	10,592
Fundraising	3,013	4,364
	<hr/> 21,475	<hr/> 14,956
<b>Investment income</b>		
Bank interest receivable	1,060	1,070
<b>Other income</b>		
Other income from charitable activities	3,594	2,366
<b>TOTAL INCOMING RESOURCES</b>	<hr/> <hr/> 301,371	<hr/> <hr/> 300,202



# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	2022	2021
<b>EXPENDITURE</b>		
<b>Costs of raising donations and legacies</b>		
Fundraising expenses	19,683	7,163
<b>Expenditure on charitable activities</b>		
Direct expenses	8,186	2,034
Wages and salaries	168,981	145,471
Employer's NIC	4,937	4,037
Pension costs	10,221	9,240
Rent and Insurance	26,260	26,381
Rates and water	978	796
Light and heat	3,766	1,948
Equipment purchase and maintenance	11,664	32,246
Food and household	581	175
Transport costs	11,795	2,800
Staff travel and subsistence	1,225	1,331
Sundry expenses	1,130	1,257
Stationery, postage and telephone	3,294	4,322
Computer costs	6,105	4,572
Advertising	-	-
Recruitment expenses	-	393
Subscriptions	1,048	1,019
Staff training	1,034	450
Volunteer expenses	481	383
Depreciation	2,809	2,295
Bank charges	84	100
	264,579	241,250
<b>Other Expenditure</b>		
Accountancy and professional fees	3,269	3,313
Care commission	1,882	1,540
Other professional fees	3,750	4,914
	8,901	9,767
<b>TOTAL OUTGOING RESOURCES</b>	293,163	258,180
<b>NET MOVEMENT IN FUNDS</b>	8,208	42,022

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	2022	2021
<b>Expenditure on charitable activities analysis</b>		
<b>Support costs</b>		
Salaries	59,306	49,639
Employers NIC	169	(572)
Pension costs	4,448	3,844
Rent and Insurance	22,584	22,542
Water rates	841	684
Heat and light	3,238	1,662
Equipment purchase and maintenance	9,378	23,575
Food and household	291	137
Transport costs	-	-
Staff travel and subsistence	37	33
Sundry expenses	448	407
Stationery, postage and telephone	2,569	3,676
Computer costs	4,185	3,396
Advertising	-	-
Recruitment expenses	-	273
Subscriptions	714	762
Staff training	835	60
Volunteer/carer expenses	-	-
Depreciation	2,809	2,295
Bank charges	84	100
	<u>111,936</u>	<u>112,513</u>
<b>Day care</b>		
Day care supplies	5,275	1,126
Salaries	78,491	65,522
Employers NIC	3,327	3,296
Pension costs	4,021	3,819
Rent and Insurance	-	-
Equipment purchase and maintenance	263	351
Food & household	255	38
Transport costs	11,152	2,800
Staff travel and subsistence	1,094	1,159
Sundry expenses	350	565
Stationery, postage and telephone	109	155
Computer costs	1,241	637
Recruitment expenses	-	102
Staff training	-	210
Volunteer expenses	-	-
	<u>105,578</u>	<u>79,780</u>

# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2022

	2022	2021
<b>Befriending / volunteering</b>		
Befriending direct expenses	167	301
Salaries	7,300	7,066
Employers NIC	519	490
Pension costs	723	663
Equipment purchase and maintenance	32	-
Staff travel and subsistence	94	11
Sundry expenses	-	44
Stationery, postage and telephone	55	12
Computer costs	-	-
Recruitment expenses	-	-
Subscriptions	220	110
Staff training	80	-
Volunteer expenses	481	383
	<hr/> 9,671	<hr/> 9,080
<b>Change fund volunteering project</b>		
Change fund volunteering direct expenses	409	-
Salaries	15,568	15,310
Employers NIC	779	735
Pension costs	592	636
Rent and Insurance	2,626	2,742
Water rates	98	80
Heat and light	377	199
Equipment purchase and maintenance	1,422	514
Food & household	20	-
Transport costs	18	-
Staff travel and subsistence	-	-
Sundry expenses	232	56
Stationery, postage and telephone	432	321
Computer costs	485	415
Subscriptions	81	103
Staff training	85	90
	<hr/> 23,224	<hr/> 21,201



# QUEENSFERRY CHURCHES' CARE IN THE COMMUNITY

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2022

	2022	2021
<b>Supper club</b>		
Supper club direct expenses	2,335	607
Salaries	8,316	7,933
Employers NIC	143	88
Pension costs	437	279
Rent and Insurance	1,050	1,097
Water rates	39	32
Heat and light	151	87
Equipment purchase and maintenance	569	206
Food & household	15	-
Transport costs	625	-
Staff travel and subsistence	-	128
Sundry expenses	100	185
Stationery, postage and telephone	129	158
Computer costs	194	124
Recruitment expenses	-	18
Subscriptions	33	44
Staff training	34	90
	<u>14,170</u>	<u>11,076</u>
<b>Ferrymuir project</b>		
Equipment purchase and maintenance	-	-
Stationery, postage and telephone	-	-
	<u>-</u>	<u>-</u>
<b>Trishaw project</b>		
Equipment purchase and maintenance	-	7,600
	<u>-</u>	<u>7,600</u>
<b>Expenditure on charitable activities</b>	<u>264,579</u>	<u>241,250</u>